**APPLICATION FORM – GENERAL ASSISTANT – HEADS OF DEPARTMENT**

Thank you for your interest in this role. Before completing this form, please read through the accompanying Application Pack which can be found on our website.

We will review all applicants’ responses to the 3 questions and score these against the essential knowledge, experience and skills in the person specification to achieve a shortlist of people we will then invite to interview.

Once complete, please email this form along with your CV and the equal opportunities monitoring form (optional) as a PDF or word document file to [job@casarotto.co.uk](mailto:jobs@casarotto.co.uk)

Candidates who currently have a valid work permit allowing them to work in the UK for the duration of this contract are welcome to apply. Unfortunately, we are unable to consider applications for this role which would require us to obtain a certificate of sponsorship or permit to work in the UK.

Please let us know if you would like further information, support with access requirements or an informal chat about the role. You can also email us if you would like to submit your application in a different format or if you experience any difficulties with the form. You can contact us on [job@casarotto.co.uk](mailto:jobs@casarotto.co.uk)

CLOSING DATE FOR APPLICATIONS: 08th July 2022

**PERSONAL DETAILS**

|  |  |
| --- | --- |
| Forename |  |
| Surname |  |
| Pronouns |  |
| Current address |  |
| Do you require a work permit to work in the UK? |  |
| If yes do you currently hold a valid work permit? |  |
| How did you hear about this role? |  |
| Do you have any access needs we would need to consider in reading your application or setting up an interview with you, either on Zoom or in person? |  |

**QUESTIONS**

Please answer the following three questions

* **Why are you suited to this role? Please let us know why you feel you, both as a person and in terms of your life experience, are particularly suited to the role (500 words max)**

|  |
| --- |
|  |

* **Give an example of a time when you have had to be really organised to deliver on time and to the desired quality. (250 words max)**

|  |
| --- |
|  |

* **Tell us about a film/tv programme or commercial that had a real impact on you. What made it so impactful? (250 words max)**

|  |
| --- |
|  |